

**AVONDALE GLEN HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE PROJECT REVIEW AND APPROVAL FORM
FRONT SIDE TO BE COMPLETED BY HOMEOWNER**

NOTE: No work pertaining to this request shall commence until written approval is given by the ACC. Project must be completed within 90 days of Board approval, and upon completion, homeowner must notify Architectural Control Committee (ACC) of Completion. Architectural Control will then inspect and approve or disapprove the work within 5 days and notify the homeowner of the Committee's final decision.

Date of application_____ Lot Number_____

Homeowner name(s)_____

Address_____

Mailing address (if different)_____

1. Brief project description _____

2. Does your project require a municipal building permit? ☐ Yes ☐ No

Note: It is the responsibility of the homeowner to ensure that the project meets local building and zoning codes. Architectural control approval does not indicate compliance with local building and zoning codes.

3. Adjoining neighbor acknowledgement is required. You are requested to obtain signatures of the property owners who will be most affect by the proposed change. Signature by your neighbors indicates awareness of your proposed change and does not necessarily constitute approval or disapproval on their part, rather, their opinions are a factor to be considered by the ACC.

Name (printed)_____ Phone_____

Address_____

Signature _____ Date_____

Name (printed)_____ Phone_____

Address_____

Signature _____ Date_____

Name (printed)_____ Phone_____

Address_____

Signature _____ Date_____

Property owners that object to the proposed change should independently contact the Architectural Review Committee in writing with the specific reasons for their objection.

4. The following must be submitted according section 11.3 of the CC&Rs if applicable to your project: A sketch of the location of the structure/project upon the Lot; the elevation of the structure with reference to the existing and finished lot grade; the general design; the interior layout; the exterior finish materials and color, including roofing material; the landscape plan; and other information which may be require in order to determine whether the structure conforms to the standards articulated in this Declaration and the standards employed by the ACC in evaluating development proposals.

5. Approvals are valid for one year from the date signed by the board member.

6. Approval is only for the purpose of recognition that the project is an acceptable improvement to the property and not for any other purpose. **HOA accepts no responsibility in the event of an accident or if damage is done.**

I understand and agree to all of the above: _____

Homeowner signature

Date

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BACK SIDE TO BE COMPLETED BY THE ACC CHAIRPERSON**

Date of Architectural Control receipt_____

Homeowner name(s)_____

Address_____

Lot Number_____

Your application for _____

has been:

☐ Approved

Architectural Control Chairperson signature

Date

Board officer signature

Date

Note: This approval is valid for one year. If the project is not completed in one year's time, Homeowner must resubmit a new approval form. All approvals are for the improvement of the property, the HOA accepts no responsibility or liability in the event an accident occurs or damage is done.

☐ Disapproved for the following reasons:

Please resubmit section 4 on the front page to the Architectural Control Committee once you have made the necessary remedies.

SECOND REVIEW

☐ Approved

Architectural Control Chairperson signature

Date

Board officer signature

Date

☐ Disapproved for the following reasons:

